



*A Key Resource  
The FPPC's Updated Web Site:*

*[www.fppc.ca.gov](http://www.fppc.ca.gov)*

Filing officers can find useful information and links on the FPPC's newly redesigned and updated web site, including:

- Campaign forms
- The Political Reform Act
- Regulations
- Fact sheets
- Links to other resources
- Contact information

## *How To Contact Us:*

*By mail:*

Fair Political Practices Commission  
P.O. Box 807  
428 J Street, Suite 620  
Sacramento, CA 95812-0807

*Internet:*

[www.fppc.ca.gov](http://www.fppc.ca.gov)

*By telephone:*

Toll-free advice line:  
1-866-ASK-FPPC  
Regular line: 1-916-322-5660

Enforcement hotline:  
1-800-561-1861



*A good idea -*

*Call for toll-free advice at:*

**1-866-ASK-FPPC**

*Filing  
Officer  
Outreach  
Programs*

**California  
Fair Political  
Practices  
Commission**

# Fair Political Practices Commission

...Providing Training for California's Local and State Filing Officers

## *What we offer...*

*Using a targeted funding increase, the Fair Political Practices Commission offers new outreach programs to systematically train filing officers on their duties under the Political Reform Act. We know these officers play a vital role in carrying out the purposes of Act, as they are charged with distributing and processing many conflict-of-interest forms and campaign statements.*

*— One of our special outreach programs focuses on the campaign-related duties of local filing officers.*

*— Another program offers training on filing officers' duties relating to Statements of Economic Interests (Form 700).*



## *How do I request training?*

*Need assistance to create a campaign log?*

*Need a refresher course on what to look for when reviewing a campaign statement?*

*Need a general overview of your duties relating to Statements of Economic Interests or campaign disclosure forms?*

**Simply call the FPPC toll-free at:**  
**1-866-ASK FPPC**  
**(1-866-275-3772)**

**Or write:**  
**Fair Political Practices Commission**  
**Technical Assistance Division**  
**P.O. Box 807, Suite 620**  
**Sacramento, CA 95814**

## *Over 130 outreach visits made to date*

An audit by the California State Auditor, completed in 1998, found that many filing officers received no oversight of their activities. The audit concluded that there is a risk that filing officers may not properly carry out their duties without adequate oversight and training.

Outreach visits began in June 2000. Generally, at least two hours are spent with the filing officer and his or her staff to review filing officer duties.

As of early June 2001, 59 cities and eight counties had received an outreach visit focusing on the campaign-related duties of local filing officers. Another 72 outreach visits had been conducted focusing on state and local filing officer Statement of Economic Interests duties. The programs are continuing in full force in 2001.

The outreach visits have been generally well-received and many filing officers are requesting a follow-up visit.

Call toll-free for advice or to schedule training: 1-866-ASK-FPPC (1-866-275-3772)